Department of History Staff Hybrid Schedules
Spring 2024

KEY	*In-person*	*Remote*			
	Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
Claire Adams, Catalogue & Curriculum Coordinator (Robinson 101); (617) 495-2545	9am-5pm	9am-5pm	9am-5pm	9am-5pm	9am-5pm
Suma Baidya, Finance Manager (fully remote); (617) 496-5697	8am-4pm	8am-4pm	8am-4pm	8am-4pm	8am-4pm
Dan Bertwell, Graduate Program Administrator (Robinson 204); (617) 496-6916	8am-4pm	8am-4pm	8am-4pm	8am-4pm	8am-4pm
Michelle Cicerano, Director of Administration (Robinson 201); (617) 496-4067	8am-4pm	8am-4pm	8am-4pm	8am-4pm	8am-4pm
Carla Heelan, Assistant Director for Undergraduate Studies (Robinson 102); (617) 495-9147	8am-4pm	8am-4pm	8am-4pm	8am-4pm	8am-4pm
Laura Johnson, Undergraduate Coordinator (Robinson 100); (617) 495-2157	8:15am-4:15pm	8:15am-4:15pm	8:15am-4:15pm	8:15am-4:15pm	8:15am-4:15pm
Taylor Maurice, Faculty and Academic Affairs Administrator (Robinson 203); (617) 496-4057	9am-5pm	9am-5pm	9am-5pm	9am-5pm	9am-5pm
Joshua Mejia, Admin & Tech Coordinator (Robinson 217); (617) 496-0445	9:30am-5:30pm	9:30am-5:30pm	9:30am-5:30pm	9:30am-5:30pm	9:30am-5:30pm
Amy Simpson, Chair and Junior Faculty Coordinator (Robinson 205 / CGIS S429); (617) 496-0331	9am-4pm (Rob.) 4-5pm (CGIS)	9am-4pm (Rob.) 4-5pm (CGIS)	9am-4pm (Rob.) 4-5pm (CGIS)	9am-4pm (Rob.) 4-5pm (CGIS)	9am-4pm (Rob.) 4-5pm (CGIS)